University of New Mexico 2021-2022 Dietetic Internship Application Instructions

DICAS Application Instructions

• The University of New Mexico Dietetic Internship (DI) is using the on-line centralized internship application, DICAS, which may be accessed at https://portal.dicas.org, or email DICASinfo@DICAS.org. The on-line application must be completed for our program by 11:59 p.m. Mountain Standard Time on February 1, 2021. The fee to use DICAS is $50 for the first application submitted and $25 for each additional application (always check DICAS website for current application fees).

• When completing the application form, applicants must include the name and contact information (specifically an e-mail address) for each reference. This will trigger an e-mail message requesting completion of a reference form. The form will be completed on-line. Students are required to have 3 references, 1 from a supervisor and 2 from faculty. Students submitting more than one application will need to use the same individuals as references for each application.

• Applicants who apply to internships using DICAS will be asked to complete a personal statement. Questions/items to be addressed in the personal statement include:
  o Why do you want to enter the dietetics profession?
  o Discuss experiences that have helped to prepare you for a dietetics career.
  o What are your short-term and long-term goals?
  o What are your strengths and weaknesses or areas needing improvement?

• Official transcripts from all colleges and universities attended should be sent to
  DICAS- Transcript Dept (check website for updated/current DICAS address)
  PO Box 9118
  Watertown, Ma 02472

• Applicants must also register online for computer matching at www.dnddigital.com and select dietetic internship priority choices by 11:59 pm (Central Time) February 15, 2021. The fee for computer matching is $55.00. Note this deadline date is different from the UNM DI application deadline date above.

Additional Requirements for University of New Mexico Dietetic Internship

• GRE scores are required for all applicants. Official GRE scores must be reported directly to the University of New Mexico by February 1, 2021. Request that your scores be sent to the University of New Mexico, code: 4845, when you register for the examination. Unofficial scores entered on the Application Form are not sufficient.

• Non-refundable UNM application fee: $100.00 (payable to “Nutrition/Dietetics Program/UNM). The fee must be submitted in an envelope postmarked no later than February 1, 2021, and sent to:
  Jean Cerami, MS, RD, LD
  Director, UNM Dietetic Internship
  Simpson Hall
  MSC05 3040, 1 University of New Mexico
  Albuquerque, NM 87131-0001

• Applicants who are admitted to the DI may also apply directly to the UNM Office of Admissions for the Graduate School. This is a separate process from admission to the DI, a $50.00 application fee is required by the Office of Admissions. Instructions for this process are on the Nutrition MS program website at: https://coe.unm.edu/uploads/docs/docs/6ce/nutrition/ms_application_instructions_june_2018.pdf

For further information, please contact:
  Jean Cerami, MS, RD, LD
  Director, UNM Dietetic Internship
  Email: jcerami@unm.edu Phone: 505-277-0937
  Website: http://coe.unm.edu/dieteticinternship

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